



ST. MARTIN'S
Lutheran School

A Foundation for Life

2023 – 2024: We are all CONNECTED
“I am the vine – You are the Branches”

Student Name: _____ Date: _____

Please Print Clearly

Grade: (circle one) 1 2 3 4 5 6 7 8 Device: Samsung Chromebook

Chromebook Usage Agreement 2023 - 2024:

A new Chromebook and related items have been placed in your care. Student & Parent/Guardian signature below indicates that both student & parent/guardian understand and agree to the following conditions of use:

- We understand that all equipment loaned to SMLS students remains the property of St.Martin's Lutheran School.
- We understand there is no defacing the device with stickers or markers, or writing of any kind on the Chromebook or its case.
- We understand that this equipment is loaned to SMLS students for educational purposes and student will limit the use of this equipment to those purposes and will not sub-loan the Chromebook, or related items, to others including family and friends. The Chromebook will remain at school **AT ALL TIMES.**
- We agree to return this equipment in good working order with all components intact when requested.
- We agree to use this equipment in keeping with all applicable school policies (e.g., acceptable use, email, copyright, web publishing, etc.) as well as state and federal laws pertaining to copyright and fair use.

- We agree to return this equipment for scheduled maintenance and re-imaging at the request of SMLS. We understand that re-imaging will be required as a part of routine maintenance or in the event that this equipment acquires viruses, adware, spyware or malware. We understand that ALL files (including word, pictures and videos) must be stored on Google Drive or on a removable media (e.g., flash drives), or both, because re-imaging will make them unrecoverable.
- We understand that the classroom teacher or administrator, can access the Chromebook at anytime.
- We understand that any misuse of the Chromebook, or the removal of the Chromebook from the classroom setting, can, and will, result in no student usage of the Chromebook for the remainder of the academic school year.
- We understand that we are personally responsible and financially liable for all equipment damage and/or loss of equipment as outlined below.
- Student will alert a teacher of a problem with a device as soon as it occurs and will not try to repair the device on his/her own.

Device Financial Information

- **Lost** - student will be charged the full replacement value of the device
 - Samsung Chromebook - approximately \$260
- **Stolen** - police report filed and a copy submitted to SMLS
 - Samsung Chromebook - approximately \$260
- **Abuse** - \$75 service fee for repair and up to \$260 for replacement for severe abuse
 - **Lost charging cords and/or damaged case** - full value will be charged
 - Samsung Chromebooks: approximately \$35.00 for cords and \$20.00 for replacement case

Parent Name: _____ Date: _____

Please Print Clearly

Parent Signature: _____

Student Signature: _____